



**Minutes of the Special Executive Board Meeting  
Of the Southern District Women's Golf Association of Arizona  
of Monday, April 17, 2023**

The Special Meeting was held at  
Rusty's Family Restaurant and Sports Grill  
2075 W Grant Rd, Tucson, AZ 85718

Executive Committee Members present: Jo Helms, Jan Rintala, JC Thobe,  
Lexie Kupers, Ellen Victor and Toni Graves

Executive Committee Members not present: Alberta Teale  
Lisa Smego, candidate for Vice President, attended as a guest.

The meeting was called to Order at 11:22am by President Jo Helms.

Roll call was taken, a quorum was established.

**Minutes, Toni Graves.** Approved Minutes of the Executive Board Meeting of August 29, 2023 will be distributed. Minutes of the Special Executive Board Meetings of December 23, 2022 and February 20, 2023, were moved, separately, to be approved by JC and seconded by Lexi; the motions were carried unanimously. Both Minutes documents will be distributed, as revised, to Board Members.

**Introductions, Jo Helms.** Lisa Smego was warmly welcomed by the Board; our candidate for Vice President is supremely qualified and experienced for the position.

**Financial Report, Lexie Kupers.** Lexie's explained several line items in the budget. Her Club Membership report indicated that several former member clubs have made zero registrations: Toni will check with Dorado's Rep; and Jo will contact Forty-Niners.

A discussion regarding refunds for the Winter Scotch at Skyline resulted in the Board decision to change Standing Rules L2 refunding decision-making wording from “Tournament Committee” to “Executive Committee”. Merits of each team cancellation will be considered individually, and refunds awarded in rare instances. A motion to change the Standing Rules wording was made by Lexie, seconded by Toni; the motion was carried unanimously.

**Spring Partners Tournament.** The tournament is filled with a waitlist. Sheila Baize, Sandra Hoffman and Alberta Teale are reviewing the course set-up on Monday, 4/17.

**Duties of the Representatives Document.** Jo recommends that the document be revised to state registration information be available from six weeks prior to the Opening Date. She re-iterated that all Board Members be aware of the publication, be in touch when forms are published, and registration opening date is announced. It was moved by Lexie and seconded by JC that Jan will change wording in the document; the motion was carried unanimously. Jo will communicate this change at the Rep meeting in May.

**Agenda for May 9, 2023 General Representative Meeting.** Jo reviewed her existing Agenda items include the Fall AZ National Minutes, Sheila Baize distributing laminated 2024 schedules (venues/dates are now published on the website) at Preserve, Tubac and Oro Valley, non-affiliated individual membership sign up requirements, changes to Duties of Rep. document and Standing Rules, Terri Burchett announcement of candidates and vote, announcement of next meeting at El Conquistador. Jo will distribute a draft of the Agenda to the Executive Committee for their review and then to Toni for distribution to the Reps.

**Executive Committee** and defending champions’ access to tournaments discussion is tabled until the next Executive Committee Meeting, when Alberta Teale is present.

**Selection of longer or combo tee boxes** was discussed. Based on player enjoyment and pace of play, it might be appropriate to offer a longer course at some tournament locations to Flights 1 and maybe 2, or maybe by handicapped Flights. This discussion was tabled until more information is gathered and Alberta Teale might be present.

The next Executive Board Meeting will be held on September 25, 2023 11:15am at Rusty’s Family Restaurant.

The Meeting was adjourned at 1:50pm.

Respectfully submitted,  
Toni Graves, Secretary  
Southern District Women's Golf Association of Arizona

Action Items:

1. Toni - Distribute Minutes of 8/29/22, 12/23/22 (revised) and 2/20/23 (revised).
2. Toni - Reserve a room at Rusty's for the next meeting on September 25, 2023.
3. Toni - Contact Joannie Kaylor at Dorado to find out why they have zero SDWGA memberships this year.
4. Jo - Contact 49ers organization to find out why they have zero SDWGA memberships this year.
5. Jan - Revise, as approved, the Standing Rules and Rep. Duties Documents.
6. Lexie - Issue refunds to the team who cancelled 48 hours prior to the Winter Scotch tournament but wasn't replaced from the waitlist.
7. Jo - Revise 5/9/23 Meeting Agenda and distribute.
8. Lisa - Check with the Gallery regarding the changes in their WGA Board and the possibility of members again being interested in SDWGA membership.